



CARLISLE COMMUNITY SCHOOL

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MINUTES

CARLISLE COMMUNITY SCHOOL Regular School Board Meeting

Monday, December 14, 2020, Regular Meeting at 6:00 p.m.

Carlisle Community School Board Room

In-Person Live Stream Viewing available in the Carlisle Elementary School Media Center

Livestream: [CCSD.LIVE](https://www.carlislecsd.org/ccsd-live)

The Carlisle School Board will follow CDC and Iowa Department of Public Health guidelines on physical distancing. The district will provide in-person live stream viewing in the Carlisle Elementary School Media Center for individuals who want to attend the school board meeting. The live stream will also be available at [ccsd.live](https://www.carlislecsd.org/ccsd-live). Patrons who want to participate in public comment can do so in person in the school board room and then view the board meeting proceedings in the Carlisle Elementary School Media Center.

President Hill called to order the December 14 regular school board meeting at 6:00 p.m.

Directors Present: Art Hill, President
Mindy Donovan, Vice President
Samantha Fett
Hillary Gardner
Director Absent: Jeramie Eginoire
Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

Motion by Donovan to approve the agenda as presented. Seconded by Gardner. Motion carried unanimously.

Motion by Donovan to approve the November 9 regular meeting, November 16 special meeting, November 23 special meeting and December 3 special meeting as presented. Seconded by Gardner. Motion carried unanimously.

Visitors – None
Board Communication – None
IASB Communication – None

UPDATES/INFORMATION

- A. Return to School Plan Updates
 - a. District Metrics – Mr. Amos gave the weekly metrics update. As of Dec. 11, the number of positivity cases for students was 9 and 2 staff. Number of quarantines for close contacts was 23 students and 1 staff. The Warren County positivity rate is 15%. The District has not had many come back early because of the updated CDC guidelines. As of Dec. 11, there has been a big drop in absences based on quarantine and a decrease in positivity rates. Positivity rates by zip code have stayed fairly steady. The sub fill rates for teachers and paraeducators have increased. On December 14, enrollment will open up for families wanting to make a change from onsite learning to remote or remote learning to onsite.
- B. Phase III Project Update – Mr. Amos reviewed the three parts of the phase III project (baseball field, parking expansion and transportation department). There will be a stakeholder meeting regarding the baseball field on Wednesday.

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- C. Policy Review Series 300 (First reading scheduled for January) – The policy review committee will meet the week of January 4 to review board policy series 300 before the January board meeting. Directors Fett and Donovan will represent the board on the committee.
- D. 2019-2020 Audit Exit Conference – The audit exit conference was held November 20. Several comments from the last audit will be removed (no internal control issues, improvement on fundraising transactions) and there was a minor student weighting adjustment. It was a clean audit.

BUSINESS/ACTION ITEMS

A. Special Education Contracts, 2020-2021

Contracts from Des Moines and Saydel were received for resident students receiving special education services in those districts.

Motion by Gardner to approve the special education contracts for 2020-2021 with Des Moines. Seconded by Donovan. Motion carried unanimously.

B. Approval of Early 2020-2021 High School Graduates

Twenty-four students are scheduled to graduate early.

Motion by Fett to approve the early 2020-2021 high school graduates as presented. Seconded by Donovan. Motion carried unanimously.

C. Approval of Calendar Adjustments for 2020-21 School Year

Mr. Amos is recommending to add four teacher work days to the 2020-2021 school calendar due to the positive feedback from the teacher about the Dec. 3 & 4 work days. The dates are Jan. 27, Feb. 17, Apr. 7 and Apr. 28. Students will be doing temporary remote learning those days. The District will re-evaluate the situation to see if the Apr. 28 is needed or if any days in May need to be added.

Motion by Fett to approve the calendar adjustments for the 2020-2021 school year. Seconded by Donovan. Motion carried unanimously.

D. Approval of Teacher Substitute & ParaEducator Substitute Incentive Program

Mr. Eighthy explained the proposed substitute incentive program. Substitute teachers working in the District 1-10 full days will be paid the regular rate of \$140/day. Substitute teachers working 11-20 full days in the District will be paid \$145/day and for working in the District 21+ full days the pay rate will be \$150/day. Substitute para-educators who work ten full days in a school year will receive a \$100 bonus. For every ten full days worked a \$100 will be given. The incentive program will begin the second semester. Days worked in the first semester will count for qualification of the increased pay rate and bonus. The District will be making connections with area colleges to try and hire early teacher graduates along with hiring more full-time subs to increase the sub fill rate.

Motion by Fett to approve the teacher substitute and para-educator substitute incentive program. Seconded by Donovan. Motion carried unanimously.

E. Review of Class Size and Open Enrollment Determination for 2021-2022

Mr. Amos reviewed the enrollment trends and is recommending to allow open enrollment for all grades for the 2021-2022 school year.

Motion by Donovan to approve the open enrollment recommendation for 2021-2022. Seconded by Gardner. Motion carried unanimously.

F. Approval of purchase agreement with Hubbell for building trades lot, 2022-2023

The purchase agreement is for a Hubbell lot in the amount of \$60,000 for the building trades program. Motion by Donovan to approve the purchase agreement with Hubbell for a building trades lot for 2022-

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2023. Seconded by Fett. Motion carried unanimously.

G. Resignations for 2020-2021

a. Jess Lehms MS Ass't Track Coach Step 3 Group 6

Motion by Gardner to approve the resignation for 2020-2021. Seconded by Donovan. Motion carried unanimously.

H. New hires for 2020-2021

a. Kayla Holtgrewe MS Girls Track Coach Step 2 Group 5

b. Taylor Frideres MS Ass't Track Coach Step 0 Group 6

c. Joe Svare MS Ass't Boys Basketball Coach Step 3 Group 6

d. Michael Geisler HS CTL (ELA)

Motion by Donovan to approve the new hires for 2020-2021. Seconded by Gardner. Motion carried unanimously.

I. Resignations for 2021-2022

a. Jordan Buell Ass't Var Football Coach Step 2 Group 3

b. Kathy Jennings Elementary Spec Ed Teacher Step 18 Lane 4

Motion by Gardner to approve the resignations for 2021-2022. Seconded by Donovan. Motion carried unanimously.

J. New Hires for 2021-2022

a. Justin Flaws HS Special Education Teacher Step 6 Lane 2

Motion by Donovan to approve the new hire for 2021-2022. Seconded by Fett. Motion carried unanimously.

Motion by Fett to approve the presented of bills as presented in the amount of \$556,230.44. Seconded by Gardner. Motion carried unanimously.

Motion by Donovan to approve the financial reports for November, 2020 as presented. Seconded by Fett. Motion carried unanimously.

REPORTS

Mr. Amos reported that Carlisle has been selected to be a site for a PLC conference Aug 11-13. Teachers from Carlisle will be able to attend in person and the conference will be live streamed for others to attend.

FUTURE MEETINGS

A. January 11, 2021 Regular Meeting, 6:00 p.m., Carlisle Community School Board Room

Motion by Donovan to adjourn the November regular school board meeting. Seconded by Fett. Motion carried unanimously.

Meeting adjourned at 7:00 p.m.

Art Hill, Board President

Attest: Jean Flaws, Board Secretary/Business Manager

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These minutes will be presented at the January 11, 2021 Regular School Board Meeting for approval.

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